

COMB™ PRIVACY POLICY

Comb Works LLC (“Comb” or “We”) is a Wyoming limited liability company. We are committed to safeguarding your personal privacy. This Privacy Policy describes how We collect, use and handle your information when you use our website (“Site”), or interact with us. It also explains how you may control certain uses of your personal and business information. This Privacy Policy is incorporated into and made part of our Terms of Use. The terms used in the Terms of Use have the same meaning herein.

By continuing to use our Site, our App, and/or our Services, you expressly consent to our processing of your Personal Data (as defined below) as illustrated in this Privacy Policy (as amended from time to time) and to being bound by its provisions. If you do not agree with any part of this Privacy Policy, then please do not use the Services (“Services”).

Please be aware that Comb and all associated Services are housed on servers in the United States. If you are located outside the United States, information We collect (including cookies) is processed and stored in the United States, which may not offer the same level of privacy protection as the country where you are located or are a citizen. By using the Services and providing information to us, you consent to the transfer to and processing of the information in the United States.

Our Privacy Policy explains our information practices including the following:

1. Personal Information Collected;
2. How We Use Your Information;
3. When And With Whom We Share Your Information;
4. How Long Do We Retain Your Information;
5. Children’s Personal Data;
6. Rights And Choices;
7. California Residents;
8. Cookies
9. Changes To Privacy Policy;
10. Data Security and Integrity; and
11. Contacting Us.

1. **Personal Information Collected.** When you use our website and Services, We collect two types of information: personal information and usage data. The personal information We collect includes your e-mail address and how frequently you access our Site. We do not collect, use or transmit any biometric identifiers as defined in the Illinois Biometric Information Privacy Act.

Information We Collect Through Automated Means. When you access the Site, We collect certain information by automated means. This information may include the following: (a) technical information about your computer or device you use to access the Site, such as your e-mail address, device type, browser and other technical information (collectively “Technical Information”); (b) your name and address and contact number; (c) your occupation; (d) data disclosed during the scheduling process, like service costs, client names and contact numbers, notes related to appointments and reminder texts; personal data disclosed by users’ clientele when booking appointments online; and (e) the frequency of your usage or interaction with our Site including content accessed, time you spent on the Site, search inquiries and other information relating to your use of the Site (collectively “Usage Data”). Our website does use cookies.

In this way, We may automatically collect information such as your browser type, operating system, computer type and carrier, internet service provider, and e-mail address.

2. **How We Use Your Information.** We may use information about you to contact you from time to time, including for any of the following purposes: (a) to provide scheduling and related services; (b) to allow users to receive updates concerning the Services; (c) to improve our Site; and (d) as otherwise described herein.

3. **When And With Whom We Share Your Information.** We do not sell or otherwise share your personal information about our Site users, except as described herein. We do not share personal information with unaffiliated third parties.

We may share information We collect from and about you in the following ways: (i) with third party service providers We have hired to maintain the Site or to process payments; (ii) as necessary to investigate or prevent any actual or suspected improper activity or injury to Comb or others, as permitted by law; (iii) if We believe that there has been a violation of our Terms of Use or of our rights or the rights of any third party; and (iv) to respond to legal process, complaints, subpoenas, court orders, or to provide information to law enforcement authorities and regulatory agencies, or as otherwise required by law.

Links To Other Websites. The Site may contain links to other websites. Those other sites have different privacy policies. Please check the privacy policy of the specific site you are visiting to understand the privacy practice of that site. We are not responsible for the content or the privacy practices of third party sites.

4. **How Long Do We Retain Your Information.** For users of the Services, We generally retain your information for a reasonable period of time to use the information as specified in this Privacy Policy. We can keep information about you and your interactions with the Site for a period of time that is consistent with applicable law or as We believe is reasonably necessary to comply with applicable law. In certain circumstances, We may anonymize your personal data (so it is no longer associated with you) for analytical purposes, in which case We may use this information indefinitely without further notice to you. This allows specific information to become anonymous, but it allows us to keep the statistical data. This retention of data will allow us to maintain a level of information that helps develop and improve our Services.

5. **Children’s Personal Data.** We do not knowingly solicit or collect personal data from children below the age 16. If We discover that We have accidentally collected personal data from a child below 16, We will remove the child’s personal data from our records as soon as reasonably possible.

6. **Rights And Choices.** If you do not agree with this Privacy Policy, do not access or use our Site or interact with our Site.

Please note that We store information as necessary to fulfil the purposes for which it was collected, and may continue retaining use information even after a request for purposes of our legitimate interest, including to comply with our legal obligations, resolve disputes, and prevent fraud or injury. We may need to retain certain information for record keeping purposes or to comply with our legal obligations.

Your Rights Under The European Union’s General Data Protection Regulation. Where European Union’s General Data Protection Regulation 2016/679 (“GDPR”) applies to the processing of your personal data, you have the following rights, subject to some limitations:

- The right to access your personal data;
- The right to rectify the personal data We hold about you;
- The right to erase your personal data;
- The right to restrict our use of your personal data;
- The right to object to our use of your personal data;
- The right to receive your personal data in a usable electronic format and transmit it to a third party (also known as the right of data portability); and
- The right to lodge a complaint with your local data protection authority.

If you would like to exercise any of these rights, you may do so by contacting us in accordance with Section 11.

Where the GDPR applies, you also have the right to withdraw any consent you have given to uses of your personal data. If you wish to withdraw consent that you have previously provided to us, you may request us to do so.

7. **California Residents.** If you are a California resident, in addition to the rights set forth above, you have the right to request information from us regarding the manner in which we share certain categories of your personal information with third parties, for the third parties' direct marketing purposes. California law provides that you have the right to submit a request to us at the designated address and receive the following information:

- (a) the categories of information we disclosed to third parties for the third parties direct marketing purposes during the preceding calendar year;
- (b) the names and addresses of third parties that received such information; and
- (c) if the nature of a third party's business cannot be reasonably determined from the third party's name, examples of the products or services marketed.

You are entitled to receive a copy of this information in a standardized format and the information will not be specific to you individually. Our designated email address for such requests is admin@comb.works.

8. **Cookies.** We may use and access cookies on your computer. We do this to improve and enhance the functionality of our Site. If you choose to not allow a cookie on your computer, our Site may not work correctly.

We also may use cookies, clear gifs, and other tracking mechanisms. We may use this information for any lawful purpose, including to: (a) store information so that you will not have to re-enter it during your visit or the next time you visit the Site; (b) provide custom, personalized content and information; and (c) compile information concerning use of the Site.

9. **Changes To Privacy Policy.** We may amend this Privacy Policy from time to time by posting a revised version and updating the "Effective Date" specified on the Privacy Policy. The revised version will be effective on the "Effective Date" specified. You may stop using the Site at any time, but your continued use of the Site after the "Effective Date" of any modifications to the Privacy Policy means you agree to any amendment of this Privacy Policy.

10. **Data Security and Integrity.** Comb is concerned about the security of your data. We have implemented technical and organizational security measures that are designed to help protect your information from unauthorized access, disclosure, use and modification. From time to time, we review our security procedures to consider appropriate new technologies and methods.

Please be aware, though, that despite our efforts, no security measures are perfect or impenetrable. We cannot ensure, and do not warrant or guarantee, that the information you transmit to Comb will remain secure, nor do we guarantee that this information will not be accessed, disclosed, altered, destroyed or used in an unauthorized manner.

If we learn of a security breach, we may attempt to notify you electronically so that you can take appropriate protective steps. We may also post a notice on the Site or legal right to receive a notice of a security breach in writing. If you have any questions about the security of your personal information, please contact us as indicated in the 'Contacting Us' section below.

11. **Contacting Us.** Please contact us with any questions or concerns regarding this Privacy Policy.

By E-mail: admin@comb.works

If you believe your personal information has not been handled correctly, you may file a complaint with Comb using the contact information listed above, and We will respond to let you know We will be reviewing the matter and when you can expect a further response. We may request additional details from you concerning your concerns and

may need to consult with other parties in order to investigate and address your issue. We may keep records of your request and any resolution.

Thank you for using Comb Works LLC.

Effective Date: September 1, 2023